



Instalment Payment Plan Contract

Student Name	
Student ID	
Contact Number	
Programme Name	

London School of Business and Finance agree to offer you the instalment plan shown below. If you anticipate problems paying any instalments, you must contact Credit Control immediately at **+44 (0) 203 005 6027** or e-mail us at: creditcontrol@gus.global

Instalment Due Date	Instalment Amount	Total due on the day

You must ensure we receive each instalment amount above on the instalment due date. Please ensure you make payments by bank transfer at least five working days before the instalment due date to ensure we receive it in time. If we do not receive your payment on the instalment due date, you will incur a £50 administration fee and we may:

- (a) terminate this agreement;
- (b) restrict access to online tuition and/or classes;
- (c) impose penalties for late or non-payment, including suspension or expulsion from the course or rendering the payment plan void, in which event any outstanding course fees will become immediately due and payable in full;
- (d) take legal action to recover the outstanding debt, plus our reasonable costs in recovering the debt; and/or
- (e) withhold any awards or certificates until you have settled the debt.

www.lsbef.org.uk

London School of Business and Finance, 2 Bunhill Row, London, EC1Y 8HQ, United Kingdom
Tel. +44 (0) 203 435 4644 | Email: executive@lsbf.org.uk





This instalment payment plan contract is governed by English law and you agree to submit to the exclusive jurisdiction of the English courts for the purpose of hearing and determining any suit, action or proceedings and/or settling any disputes arising out of or in connection with this agreement and for the purpose of any enforcement of any judgement.

1. I understand the above instalments have been provided for my convenience, considering my current financial situation. I agree to pay the amounts due on or before the due dates.
2. I acknowledge that this agreement is confidential and will not be disclosed to any third party including other students.
3. I confirm all the information given in this instalment plan contract is correct and that I agree to abide by the terms and conditions in this contract.

Student's Signature:

Date:.....

Credit Controller's Name:

.....

Signature:

.....

Date:

.....

Payments can be made by credit card or by calling +44 20 4513 3348 and asking for the Payments Centre.

Bank transfers can be sent to our bank account below. PLEASE QUOTE YOUR STUDENT ID as your reference.

Account Name: London School of Business and Finance

Bank Name: The Royal Bank of Scotland International

Bank Account Number: GB13RBOS16001610095204

Bank Identifier Code (BIC): RBOSGB2L

Sort Code: 16-00-16

Account Number: 10095204

Bank Address: Drummond House, Gogarburn, 175 Glasgow Road, Edinburgh, EH12 1HQ

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