ACCA for School Leavers

www.LSBF.org.uk

† UK campuses only.
The Queen’s Award for Enterprise

LSBF won the Queen’s Award for Enterprise, one of the highest accolades for business in the UK.

‘Outstanding performance in international trade, innovation and sustainable development’ – that’s what it takes to win the Queen’s Award for Enterprise.

This award is recognition of LSBF’s commitment to constant improvement – and its commitment to students.

LSBF’s ACCA Accolades

2004  Francis Braganza: Lecturer of the Year
2007  LSBF: Accountancy College of the Year
2008  LSBF: Accountancy College of the Year
2010  Aby-Lee Widger: PQ of the Year
       Jenny Hughes: Lecturer of the Year
2011  Prep Centre for ACCA: Study Resource of the Year
2012  Peter Stewart: Accountancy Personality of the Year
       Francis Braganza: Lifetime Achievement
       Cathal Fahey: Distance Learning Student of the Year
2013  Saad Mir: NQ of the Year
       Paul Merison: Lecturer of the Year
2014  Aaron Etingen: Accountancy Personality of the Year
       Hafeez Qazi: Accountant of the Year
The ACCA for School Leavers Programme is our alternative to a standard university degree, preparing you to become a qualified accountant. This programme is the route towards a successful and rewarding accountancy career, and costs significantly less than a degree.

Our programme also endeavours to give you a paid training contract* at a leading firm in London – providing invaluable industry experience and connections.

With recent rises in tuition fees, most students will now face paying at least £9,000 per year. If you take this ACCA for School Leavers course, not only can you earn while you learn, but the company you train with will pay your tuition fees for you. Please note: to book a place on the course, a minimum deposit of a year’s fee is required.

And if that’s not enough, as part of this course, you will also gain a BSc (Hons) in Applied Accounting from Oxford Brookes University at the end of it all, simply by completing a final project.

*Please note that this programme is only for UK/EU nationals or applicants with the right to live and work in the UK.
What is ACCA?

The Association of Chartered Certified Accountants (ACCA) is a professional accountancy qualification which benefits from global recognition and opens doors to a successful career in accountancy or finance, ultimately increasing your earning potential.

The ACCA syllabus consists of 14 papers divided into four modules: Knowledge, Skills, Essentials, and Options. A maximum of four papers per sitting applies although a variety of modules may be sat. To qualify as an ACCA member you will need to pass all exams, complete the Professional Ethic module and 36 months’ experience in a relevant role.

Not sure if accounting is the right career for you? Don’t worry, you won’t be limiting yourself to calculators and spreadsheets. Accountants are needed across countless industries, all over the world, and achieving the ACCA qualification means you can look forward to excellent long-term career prospects. Once qualified, you’ll be able to choose your own path – pursue a career in finance or fashion, media or sports (or anything else in between).

Industries you could be working in as an accountant

Financial Services

Sports

Fashion

Media
The standard ACCA syllabus consists of 14 papers. However, as part of the ACCA for school leavers programme, in addition to the standard papers, you will be studying supplementary modules that will equip you with the right skill set sought–after by employers around the world. For the ACCA for school leavers course structure, please see page 08 of this brochure.
How does the ACCA for School Leavers Programme work?

Study full-time with LSBF whilst our experienced careers team try to match you with a leading firm, where you will be paid a salary.

Resume your studies with us – usually on a part-time basis – with your placement company sponsoring the rest of your training.

Graduate from the programme with internationally recognised qualifications, invaluable industry experience and without a student loan debt.
Who is this for?

This programme is aimed at ambitious individuals who are interested in a rewarding career in accountancy and want to get some work experience while they learn.

If you are between 18 to 25 years old and you have a track record of exam success (GCSEs and A-levels), you’re committed to studying and you’re willing to work hard to achieve your goals, then this course will get you where you want to be.

Entry requirements:
To be able to apply for the programme you will have to meet the following requirements. There will be some flexibility in this for exceptional candidates:

- 240 UCAS points
- 2 A-levels
- 3 GCSEs (in 5 subjects, including Maths & English)
Why this course and not just a degree?

- A paid training contract*: Our careers department will put your CV in front of the right people and endeavours to place you at a leading employer in London during your studies with LSBF.

- A professional qualification + a degree: As part of the course, you can also gain a BSc (Hons) in Applied Accounting from Oxford Brookes University.

- Less costly than an undergraduate degree: Students graduating from university can now expect to have debts in excess of £27,000. This programme will cost you considerably less, with the possibility of corporate sponsorship and the opportunity to earn while you learn in a business environment.

*The training contract will take place in the UK only. Please see our website for full terms and conditions.

• Expected salary: As a recently qualified ACCA accountant you could expect to earn £45,000/annum on average.

• Quality of tuition: Studying with LSBF means being taught by one of the most experienced tutor teams in the UK. Our Head of ACCA studies, Paul Merison, was named Accountancy Lecturer of the Year at the 2013 PQ Awards. Francis Braganza received the Lifetime Achievement award at the same event in 2012. These awards are recognition of our tutors’ unwavering dedication to helping you achieve exam success.

• Supplementary key skills courses: To make you even more employable, we’ll train you to use the Sage Line 50 and financial modelling software as well as other soft skills modules.
We’ve structured the ACCA for school leavers course with a focus on **employability** and included **additional modules** that will equip you with the **technical** and **soft skills** that employers look for, aiming to help you develop **key competencies** that will ensure you are ready to achieve your career aspirations. For key statistics about **what employers want** from entry level candidates please see pages 14 and 15 of this brochure.

### Course structure

<table>
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<tr>
<th>Year</th>
<th>Duration</th>
<th>I Term</th>
<th>II Term</th>
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| 1    | Sep – Jun (10 Months) | - F3 – Financial Accounting  
- Sage 50  
- Sage 50 Project  
- F2 – Management Accounting  
- Financial Modelling  
- Introduction to a career in Accountancy  
- Professional Development & Workplace etiquette | - Financial Modelling Project  
- Career Development  
- F1 – Accounting in Business  
- Self Branding and Marketing Tools  
- Core Technical Skills for Accounting  
- Summer break |
| 2    | Sep – Jun (10 Months) | - F4 – Corporate & Business Law  
- F5 – Performance Management | - F6 – Taxation  
- F7 – Financial Reporting  
- Summer break |
| 3    | Sep – Jun (10 Months) | - F8 – Audit & Assurance  
- F9 – Financial Management | - P1 – Governance Risk & Ethics  
- P2 – Corporate Reporting  
- Summer break |
| 4    | Sep – Jun (10 Months) | - P3 – Business Strategy  
- Option Paper 1 | - Option Paper 2  
- Oxford Brookes – BSc in Applied Accounting  
- Summer break |
Guiding you to success is central to everything we do. That’s why we don’t stop at exceptional courses. We reinforce your full-time and part-time study with complementary access to many valuable learning resources.

**Full-time ACCA study**
As part of your programme, you enrol with LSBF as a full-time student and you will be studying on campus during the week.

**Part-time ACCA study**
During your traineeship within your placement company, you will study part-time at LSBF. For maximum flexibility, you can choose evening or weekend courses to fit your ACCA study in with your busy life.

You will benefit from:
- Mock exams written by your tutor
- ACCA study manual
- Access to our question bank
- Dedicated course notes
- ACCA revision kit

**24/7 access to online study resources**
You will benefit from around-the-clock access to exam-focused, HD recorded video lectures covering the entire ACCA syllabus and study resources through our online platform, InterActive. Part-time students can also attend Live Online sessions for free, now available 3 times a day.
You will learn from tutors who are hand-picked for their commitment, passion and experience. This means exceptional levels of support, insight and expertise come as standard when you study your ACCA course with LSBF.

Our tutors are true subject specialists and as such they will know everything about the subject and how it is examined. They will not simply ‘read from the notes’ because they will have likely written those notes.

Tutor profiles:

**Rob Sowerby.**
Rob has taught in professional exam training for over 20 years. He has gained an excellent reputation for his accessible and motivational tuition. He excels at breaking down difficult topics into simple steps.

F2, F5 & F9

**Paul Merison.**
Paul has made the auditing subjects his own in recent years with an entertaining mix of knowledge and application. If you thought auditing was boring, think again.

Certificate Level

**Frederick Aikon.**
Frederick shows strong technical skills and a wonderfully calm and caring approach to his teaching of financial management.

F9

**Carolyn Napier.**
Carolyn has been teaching for nearly 25 years and during that time has gained a loyal following for her ability to make taxation fun and understandable.

F6 & P6
David Laws.
David is a qualified tutor who has made a name for himself for a truly exam focused approach to his subject. He has been teaching for over 15 years and entertains and informs in equal measure.

Francis Braganza.
Francis has probably trained more students in financial reporting than all other tutors over the past 35+ years that he has been teaching. His popularity is a testament to his dedication and caring manner.

Hafeez Qazi.
Hafeez brings a positive approach to his teaching, always available to assist students and to make sure that they do the best in the exam.

Debbie Crossman.
Debbie is a qualified barrister and has been teaching law for over 30 years and brings a rigorous and well tested approach to exam success.

Martin Jones.
Martin has gained an enviable reputation as the go to tutor for P2. His aggressive approach to the subject matter has entertained and encouraged vast numbers of students to exam success.

Phil Brabin.
Phil brings his wealth of experience from working in a UK top 20 accounting firm to the task of teaching accounts. He teaches ACCA F3.
Why LSBF?

Award Winning Tutors

Our award-winning tutors are committed to delivering more than just excellent theory. They are not only selected for their subject knowledge, but also for their communication skills and passion for teaching.

Student Accommodation Services

We provide accommodation options from central London to zone 5 to suit every individual’s need, giving you the opportunity to make the most of your experience in the UK. We work with trusted, approved accommodation providers in London to find your ideal place to stay, helping our international students make the move to UK as pleasant and care-free as possible.

London Experience

London is one of the world’s great cities where you can experience a fascinating social life. London’s diversity, along with its supporting business infrastructure and trading links, makes this city a uniquely exciting place to prove yourself and pursue your ambitions.
WHY LSBF?

LSBF Students Offers

LSBF’s loyalty programme is designed around our students, providing special offers across accommodation, entertainment, travel, electronics, fashion, fitness, insurance and mobile and broadband.

LSBF Student Association

Our Student Association (SA) is run by students, for students, to enable them to fully enjoy their education and gain as much as they can from it.
London School of Business & Finance and GAAPweb conducted an online survey to find out what financial and accountancy employers look for in candidates when recruiting for entry level positions. LSBF and GAAPweb gathered information from 149 senior managers in the financial industry, as well as from human resources departments and recruitment consultants specialising in the sector.

85% of employers acknowledged that Financial Accounting is the most sought-after accountancy discipline, followed by Cost Accounting, Budgetary Accounting and Managerial Accounting.

46% of employers place importance on a professional qualification when looking for entry-level candidates. The results also highlight that professional qualifications had more ‘extremely important’ votes than academic degrees.

35% of employers think that ACCA prepares students for the statutory requirements of Accounting, Tax and Audit, making ACCA one of the most recommended professional qualifications for entry-level accounting staff.
of employers think aptitude/motivation is an important attribute when considering an entry level candidate.

of employers think that communication skills are the most useful soft skills for an entry-level role at their company or client. These were followed closely by business and personal ethics, people skills and teamwork, problem solving and time management.

of employers consider relevant work experience to be ‘extremely important’ or ‘important’. Having previous exposure to a professional work environment is still a competitive advantage for candidates at all levels.

of employers consider technical skills to be ‘important’ or ‘extremely important’. A comprehensive set of technical skills is still something that employers look for in their candidates, even at entry level.
How to apply?

Entry requirements

To be able to apply for the programme you will have to meet the following requirements. There will be some flexibility in this for exceptional candidates:

- 240 UCAS points
- 2 A-levels
- 3 GCSEs (in 5 subjects, including Maths and English)

Application

- Visit our website on http://www.lsbf.org.uk/programmes/professional/acca/school-leavers.html and download and complete the programme’s application form.
- Provide your personal statement.
- Email, post or fax your completed application form – please see the back of the brochure for contact details.
- One of our dedicated advisors will contact you to guide you through the application process.
Allocation

To qualify for the training contract, you MUST:

- Display a commitment to passing ACCA professional exams.
- Obtain a good result in your assessment project.
- Demonstrate a professional attitude to studying and a professional environment.
- Perform well in an interview with our careers department and possibly with the employer.
- Pass the LSBF Selection Process.

If you want to speak to an advisor to find out more about this course and the enrolment process, visit our website or call +44(0) 207 823 2303.
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