





COURSE TAKEN	FULL TIME	
	Nov-12 (Aug-12)	May-13 (Jan-13)
<b>Subjects (tick as appropriate)</b>	<b>Certificate Level</b>	
CO1. Fundamentals of Management Accounting	<input type="checkbox"/>	<input type="checkbox"/>
CO2. Fundamentals of Financial Accounting	<input type="checkbox"/>	<input type="checkbox"/>
CO3. Fundamentals of Business Mathematics	<input type="checkbox"/>	<input type="checkbox"/>
CO4. Fundamentals of Business Economics	<input type="checkbox"/>	<input type="checkbox"/>
CO5. Fundamentals of Ethics, Corporate Governance and Business Law	<input type="checkbox"/>	<input type="checkbox"/>
<b>Subjects (tick as appropriate)</b>	<b>Operational Level</b>	
E1. Enterprise Operations	<input type="checkbox"/>	<input type="checkbox"/>
P1. Performance Operations	<input type="checkbox"/>	<input type="checkbox"/>
F1. Financial Operations	<input type="checkbox"/>	<input type="checkbox"/>
<b>Subjects (tick as appropriate)</b>	<b>Management Level</b>	
E2. Enterprise Management	<input type="checkbox"/>	<input type="checkbox"/>
P2. Performance Management	<input type="checkbox"/>	<input type="checkbox"/>
F2. Financial Management	<input type="checkbox"/>	<input type="checkbox"/>
<b>Subjects (tick as appropriate)</b>	<b>Strategic Level</b>	
E3. Enterprise Strategy	<input type="checkbox"/>	<input type="checkbox"/>
P3. Performance Strategy	<input type="checkbox"/>	<input type="checkbox"/>
F3. Financial Strategy	<input type="checkbox"/>	<input type="checkbox"/>
<b>Subjects (tick as appropriate)</b>	<b>Nov'12 exam</b>	<b>Mar'13 exam</b>
T4. TOPCIMA Part B Case Study Examination	<input type="checkbox"/>	<input type="checkbox"/>

**Packages (Compete 1<sup>st</sup> Class) Terms and Conditions:**

\*Programme Packages enable you to enrol for a number of subjects and fix the tuition fee. No other offer may be used in conjunction with a Programme Package. The minimum deposit payable on initial enrolment is the one year fee. Any balance must be paid in full at least two weeks prior to the first published course commencement date. If payment is made after this date the standard published fees will be applied. Students are required to enrol on a minimum of 3 academic subjects each term. When choosing a paper, please specify which subjects you are taking during the 1<sup>st</sup> semester.

**CIMA + MBA Global in Financial Management /MSc Finance and Investment – CIMA package includes:**

1. Top quality ACCA study materials and exam kits
2. LSBF lecture and revision notes
3. Revision sessions
4. Mock exams and marking
5. Free online resources – recorded lectures, lecture notes, questions with feedback
6. Pass First Time Guarantee™
7. Free Additional certificates (see below)

Additional certificates	Aug-12	Feb-13	Jun-13
Sage Line 50	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Risk in London	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Intermediate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk and Financial Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Islamic Finance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FMTA on Bloomberg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## CIMA + MBA/ MSc Full-time Programme 2012

Please tick as appropriate

Number of Papers (Subjects) left to complete	CIMA+MBA/MSc	Deposit on application	Next Payment before Courses Start
<input type="checkbox"/> *14	£10,650	£5,325	£5,325
<input type="checkbox"/> 13	£10,330	£5,165	£5,165
<input type="checkbox"/> *12	£9,980	£4,990	£4,990
<input type="checkbox"/> 11	£9,660	£4,830	£4,830
<input type="checkbox"/> 10	£9,280	£4,640	£4,640
<input type="checkbox"/> 9	£8,820	£4,410	£4,410
<input type="checkbox"/> 8	£8,260	£4,130	£4,130
<input type="checkbox"/> 7	£7,820	£3,910	£3,910
<input type="checkbox"/> 6	£7,280	£3,640	£3,640
<input type="checkbox"/> 5	£6,986	£3,493	£3,493
<input type="checkbox"/> 4	£6,592	£3,296	£3,296
<input type="checkbox"/> 3	£6,036	£3,018	£3,018

\*Apply for 12 papers and get 1 of the above certificates for **free**

\*Apply for 14 or 15 papers and get 2 of the above certificates for **free**

**Important: Students who are not awarded maximum exemptions from the MBA/MSc syllabus on ACCA modules including P5 will be required to study 1 or more additional modules, at a cost of £2,000 each. This will be payable prior to the start of the MBA/MSc programme in addition to the fees quoted above, once exemptions are confirmed.**

<b>Total CIMA Subjects:</b> .....	<b>Full Package Fee*:</b> .....
* Please note that additional module fees may be applicable if maximum exemptions are not granted (see above).	

The LSBF CIMA+MBA/MSc programmes are dual programmes comprising of LSBF CIMA tuition, which is approved by CIMA under the approved Learning Quality Provider, and the LSBF MBA/MSc programme which is fully outside the scope of CIMA approval. As such, the LSBF MBA/MSc programme is quality-assured and accredited by the London Metropolitan University and LSBF's institutional accreditations (including the BAC), and is not approved or endorsed by CIMA.

### CIMA + MBA/ MSc Compete Package

- To book a place on courses, payment of either the full fee or a minimum deposit the one year fee is required.
- The number of exemptions from the Global MBA/ MSc in Finance & Finance syllabi, and the corresponding number of modules you would need to take will be determined by the Admissions Board. Exemptions cannot be guaranteed ahead of a confirmation from the Admissions Board.
- Programme Packages enable you to enrol for a number of subjects and fix the tuition fee.
- No other offer may be used in conjunction with a Programme Package.
- This application form serves to enrol you on the CIMA programme, as an indication of your intention to apply for the MBA/MSc programme and to fix the special offer tuition fees. A separate full application form for the MBA/MSc programme must be submitted after completion of the full CIMA programme and prior to the MBA/MSc course start date. Your eligibility for the MBS/MSc programme would then be evaluated and you may be then offered admission to the programme. While your application will be pre-evaluated now, admission cannot be guaranteed. In the unlikely event we register you now but are unable to admit you to the MBA/MSc programme upon completion of your CIMA exams, a partial refund of the difference between the fees paid and our normal CIMA fees will be offered.
- The Package balance must be paid in full at least two weeks prior to the first published course commencement date. If payment is made after this date the standard published fees will be applied.
- International students are required to enrol on and attend a minimum of 3 academic subjects each term.
- The special fees offer is only available for students who complete their CIMA exams with LSBF.

**Students must pass or be exempted from all the CIMA papers (14 papers) prior to commencing the MBA course. For the avoidance of doubt students will not be admitted on to the MBA course where they have failed to pass (or be exempted from) the above papers.**

### Achieving the qualification

- Students **must** pass all Certificate Level papers, before attempting the Operational and Management levels.
- Students **must** pass all Operational and Management Level papers, before attempting the Strategic level.
- The pass mark is 50%, all passes will be retained.
- All 3 Strategic Level papers must be sat together in first sitting.



### Terms and Conditions\*:

Students' attention is particularly drawn to this section, as registration on the course constitutes full and irrevocable acceptance of the Terms and Conditions.

1. Students on a Student Visa must book and attend a minimum of three academic subjects, each term, to meet the requirements of their VISA. Students must familiarise themselves with UKBA regulations and at all times abide by the conditions of their visa. Students must inform the School immediately of any change in their immigration status.
2. To book a place on a course, either the full fee or a minimum deposit of the one year fee is required.
3. All deposits received are for the sole purpose of reserving a course place and are non-refundable and non-transferable, save as provided otherwise in these Terms and Conditions.
4. In case you require a CAS, as per UKBA regulations you must provide the following information with your application, as evidence thereof should be included in your CAS: copies of all previous relevant education – A levels, GCSEs (or equivalents), degree (certificate/diploma and transcripts) and an English translation of all documents not in English. Please note that a failure to provide such documents with your application will delay your visa letter.
5. If a student's VISA application has been refused, then the fees paid will be refunded less an administration charge of £100 (plus any courier and transfer charges) on production of the following documents: (1) Copy of the VISA refusal letter (APP200) (2) Copy of the student's passport showing both a photograph and signature; and (3) where the payee was not the student, an original authority letter from the student authorising the repayment to the payee. Applications for refunds under this section must be made in writing at least 15 days before the commencement date of the course (published date). It is the student's responsibility to satisfy themselves that they could comply with the notification guidelines prior to making an application. In circumstances when notification under this clause will be impossible, an application by the student forms a waiver of the rights under this clause.
6. If a visa application is refused on the grounds that the student failed to provide necessary documents, demonstrate adequate financial support or other reasons for which the student is accountable, the School accepts no responsibility to refund under section 5. The student is held responsible if the visa application has been made late and their LSBF enrolment has already processed.
7. A charge of £50 will be made to students for all dishonoured payments. The School reserves the right to report offenders to the CIMA and UKBA.
8. No refunds or course transfers are permissible other than in the instance of VISA refusal once letters have been issued confirming full time status, and only when a student complies with the refund application procedures as detailed above.
9. The School reserves the right to dismiss any student at any time for non-payment of fees. No fees will be refunded for any student dismissed under this section.
10. The School is required to inform the appropriate authorities, including UKBA, where a student has been removed from School under section 7 above.
11. Fees are published separately for each semester and are payable by all students studying at the time unless they have paid full fees prior to the publication of the new fees. Paying a deposit does not prevent any fee increase being applied. Promotions and offers may have restricted eligibility requirements and may change from time to time.
12. All fees exclude amounts payable to the professional body for student registration, exemptions and examination entries.
13. Availability of the online resources cannot be guaranteed due to reasons beyond the School's control, including technical faults and limitation.
14. Eligibility to benefit from a sponsored masters' course is strictly restricted to students who pay their full fees at least 15 days prior to the published start date of the programme.
15. Sponsorship of the masters' course fees covers the tuition fees only, but does not include incidentals like textbooks and exam entry/assessment fees (£158 per module), dissertation mentoring fees (£250), dissertation submission fees (£250) and final academic board presentation fees (£150), and fees for exemptions and deferrals. Students are responsible for payment of such fees which are mandatory for enrolment and progression on the masters' course.
16. iPad is a trademark of Apple Inc., registered in the U.S. and other countries. Offer while stocks last, call for details. Students wishing to benefit from the iPad offer may use their credit for courses in subsequent semesters (maximum validity period: 36 months). Tuition and revision course need not correlate with each other.
17. Students eligible for a free iPad under this offer can collect it free of charge at any LSBF campus in the UK (London, Birmingham, Manchester) by prior appointment or alternatively have it shipped to them for a P&P charge of £25 (UK) / £35 (EU) / £50 (Rest of the world). Any duties, customs charges and taxes associated with receiving the iPad shall be the sole responsibility of the student. Please allow 6-8 weeks for shipping. There is no cash alternative and students not able to pick up in person and not interested to P&P charge will waive their eligibility under this offer. iPad is a trademark.



### Terms and Conditions of the LSBF Pass First Time Guarantee™\*:

1. LSBF Pass 1st Time Guarantee™ ensures that in the event of failure in the paper, you will be able to attend a 'FREE revision course' at the next sitting at no extra cost. PART TIME students will be eligible for a revision class for the next semester; and, where applicable, a free QB class.
2. For FULL TIME students to be eligible for the Pass 1st Time Guarantee (i.e. an entitlement to a free re-sit course for the next semester), students must:
  - a) Attend 90% of the tuition classes;
  - b) Attend 100% of the revision classes;
  - c) Pass the mock test conducted by LSBF;
  - d) Pay all course fees in full prior to sitting the first examination;
  - e) Attempt the real exam;
  - f) In the event of failure provide proof of that failure on the application for the retake course;
  - g) Claim the re-sit course under the Guarantee within one month of the results being published; and
  - h) Attend the re-sit course/class at the next examination sitting.
3. Students must comply with the above requirements. For the avoidance of doubt, students who do not comply with any one of the above requirements will NOT be eligible to take advantage of the Pass 1st Time Guarantee.
4. Students' attention is particularly drawn to the following:
  - a) The re-sit course must be attended at the next examination sitting. After that point the Pass Guarantee will lapse. Students will not be able to take advantage of the Pass Guarantee after the next examination sitting.
  - b) The Pass Guarantee is not transferrable.
  - c) The Pass Guarantee only applies to paid courses and once only in respect of each paid course; students cannot claim the Pass Guarantee for a re-sit course.
  - d) The Pass Guarantee offers a free re-sit course, but does not cover Visa renewals, for which a separate fee will be charged. International students who would want to take advantage of the Pass Guarantee and will require a visa renewal will need to pay a separate fee for their visa renewal. The fee will be equivalent to the then current yearly tuition fees for the course of studies they follow (ACCA/CIMA).

\*Please refer to [www.lsbf.org.uk/terms-and-conditions](http://www.lsbf.org.uk/terms-and-conditions) for the most up-to-date Terms and Conditions.

