



# Enrolment Form | ACCA + MBA/ MSc in Finance Part-time Courses 2010

Please make sure that you complete all sections of this application form clearly in **black or blue ink and block capitals** and return by Phone/ Fax/ Post/ email to: **LSBF, Admissions, 9 Holborn, London, EC1N 2LL, United Kingdom**  
Tel: +44 (0) 207 823 2303, Fax: +44 (0) 207 8232302, Email: [admissions@lsbf.org.uk](mailto:admissions@lsbf.org.uk)

Please affix a passport photograph here

For more up-to-date information about the application process please refer to [www.lsbfg.org.uk/students/apply.html](http://www.lsbfg.org.uk/students/apply.html)

Title\*(Mr/Ms/Mrs/Miss)..... Family Name\* ..... First Name\* .....

Home Address\*.....

..... City\* ..... Country\* ..... Postcode: .....

Correspondence Address\* .....  
(if different from home address)

..... City\* ..... Country\* ..... Postcode: .....

Date of Birth\* (day/month/year)...../...../..... Tel: Home\* ..... Work\* ..... Mobile\* .....

E-mail address\* ..... Passport number\* ..... Nationality\* .....

**\*mandatory fields**

ACCA registration number.....

You may register with ACCA after joining LSBF. The deadlines are: 31<sup>st</sup> Dec (June Exam) & 15<sup>th</sup> Aug (December Exam).

Exam sitting (tick as appropriate): CBE  June 10  December 10

**IMPORTANT: It is your responsibility to complete the ACCA registration requirements and enter the ACCA examinations.**

## U.K Employer's Authorisation For Sponsored Students

We authorise **London School of Business & Finance** to invoice us for the fees due in respect of the courses applied for by the student named above. We accept responsibility for the fees due in all circumstances including termination of employment and cancellation of enrolment.

Company Name.....

Manager's Name..... Authorised Signature.....

Position Held in Company ..... Tel..... Fax.....

Email..... Work address.....

..... Postcode..... Website.....

**Address for Invoicing** (if different to the employer's address above)

Contact Name.....

Address..... Postcode.....

## Date Protection Act

- We reserve the right to inform your sponsor of your progress, if requested.

## Terms and Conditions

Students' attention is particularly drawn to this section, as registration on the course constitutes full and irrevocable acceptance of the terms and conditions.

- To book a place on a course, either the full fee or a minimum deposit of 50% of the total course cost is required. All deposits received are for the sole purpose of reserving a course place and are non-refundable, save as provided otherwise in these Terms and Conditions.
- A charge of £50 will be made to students for all dishonoured payments. The School reserves the right to report offenders to the ACCA.
- The School reserves the right to dismiss any student at any time for non-payment of fees. No fees will be refunded for any student dismissed under this section.
- Fees are published separately for each semester and are payable by all students studying at the time unless they have paid full fees prior to the publication of the new fees. Paying a deposit does not prevent any fee increase being applied. Promotions and offers may have restricted eligibility requirements and may change from time to time.
- All fees exclude amounts payable to the professional body for student registration, exemptions and examination entries.
- Availability of the online resources cannot be guaranteed due to reasons beyond the School's control, including technical faults and limitations.
- Eligibility to benefit from a sponsored masters' course is strictly restricted to students who pay their full fees at least 15 days prior to the published start date of the programme. Sponsorship of the masters' course fees covers the tuition fees only, but does not include incidentals like textbooks and exam entry/assessment fees (£118 per module), dissertation mentoring fees (£250), dissertation submission fees (£150) and final academic board presentation fees (£150), and fees for exemptions and deferrals. Students are responsible for payment of such fees which are mandatory for enrolment and progression on the masters' course.
- Please refer to [www.lsbfg.org.uk/terms-and-conditions](http://www.lsbfg.org.uk/terms-and-conditions) for the most up to dated terms and conditions.

The LSBF ACCA+MBA and LSBF ACCA+MSc programmes are dual programmes comprising of LSBF ACCA tuition, which is approved by ACCA under the Approved Learning Provider - Gold scheme, and the LSBF MBA/MSc programme which is fully outside the scope of ACCA approval. As such, the LSBF MBA/MSc programme is quality-assured and accredited by the BAC, the University of Wales and LSBF's institutional accreditations, and is not approved or endorsed by ACCA.


**CBEs are available for papers F1, F2 & F3 only**
**(MSR students must pass F2 and F3 before attempting F1)**

COURSE TAKEN	PART TIME				
	Jun-10		Aug-10	Dec-10	
Exam Date (Course Commencement date)	Jan-10	Feb-10	Jun-10	Jul-10	Aug-10
<b>KNOWLEDGE</b>	<b>KNOWLEDGE</b>				
F1 Accountant in Business	Not available	<input type="checkbox"/>	<input type="checkbox"/>	Not available	<input type="checkbox"/>
F2 Management Accounting		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
F3 Financial Accounting (International)		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>SKILLS</b>	<b>SKILLS</b>				
F4 Corporate and Business Law (UK)	Not available	<input type="checkbox"/>	Not available	Not available	<input type="checkbox"/>
F5 Performance Management		<input type="checkbox"/>			<input type="checkbox"/>
F6 Taxation		<input type="checkbox"/>			<input type="checkbox"/>
F7 Financial Reporting (International)		<input type="checkbox"/>			<input type="checkbox"/>
F8 Audit & Assurance (International)		<input type="checkbox"/>			<input type="checkbox"/>
F9 Financial Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>ESSENTIALS</b>	<b>ESSENTIALS</b>				
P1 Professional Accountant	Not available	<input type="checkbox"/>	Not available	Not available	<input type="checkbox"/>
P2 Corporate Reporting (International)		<input type="checkbox"/>			<input type="checkbox"/>
P3 Business Analysis		<input type="checkbox"/>			<input type="checkbox"/>
<b>OPTIONS (Choose 2 out of 4)</b>	<b>OPTIONS</b>				
P4 Advanced Financial Management	Not available	<input type="checkbox"/>	Not available	Not available	<input type="checkbox"/>
P5 Advanced Performance Management		<input type="checkbox"/>			<input type="checkbox"/>
P6 Advanced Taxation		<input type="checkbox"/>			<input type="checkbox"/>
P7 Advanced Audit & Assurance		<input type="checkbox"/>			<input type="checkbox"/>

### Compete 1<sup>st</sup> Class\*

1. Top quality ACCA study materials and exam kits
2. LSBF lecture notes
3. Mock exams and marking
4. Free online resources – recorded lectures, lecture notes, questions with feedback
5. Pass guarantee
6. Free certificates\*\* (see below)
7. Career & Interpersonal Development programme

Additional certificates			Feb-10	Jun-10	Aug-10	Feb-11
Sage Line 50	normal price	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Intermediate	normal price	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk and Financial Management	normal price	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Islamic Finance Qualification	normal price	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FMTA on Bloomberg	normal price	£1,100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training Placement	normal price	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Apply for 6 subjects and qualify for 1 out of 6 the courses above for <b>free</b> Apply for 9 subjects and qualify for 2 out of 6 the courses above for <b>free</b> Apply for 12 subjects and qualify for 3 out of 6 the courses above for <b>free</b> Apply for 14 subjects and qualify for 4 out of 6 the courses above for <b>free</b> **for more information regarding the training placement please visit <a href="http://www.lsbf.org.uk">www.lsbf.org.uk</a>						



**Career & Interpersonal Development program (CID)** offered to LSBF full time students

Communication Skills	FREE	<input type="checkbox"/>
Career Development	FREE	<input type="checkbox"/>
Guaranteed Work placement <sup>§</sup>	(50% discount , save £300)	<input type="checkbox"/>

**Packages (Compete 1<sup>st</sup> Class) Terms and Conditions:**

\* Programme Packages enable you to enroll for a number of subjects and fix the tuition fee. No other offer may be used in conjunction with a Programme Package. The minimum deposit payable on initial enrolment is 50% of the total package fee. Any balance must be paid in full at least two weeks prior to the first published course commencement date. If payment is made after this date the standard published fees will be applied. International students are required to enroll for a minimum of 15 teaching hours per term. When choosing a package, please specify which subjects you are taking during the 1<sup>st</sup> semester.

<sup>§</sup> Simple terms and conditions apply to the guaranteed work placement. Please check <http://www.lsbf.org.uk/terms-and-conditions.html> for full terms and conditions.

**Register for 2 or more modules and receive 30% off the below certificates.**

Additional certificates (please tick appropriate to reserve a place):		Feb 10	Jun 10	Aug 10	Feb 11
Sage Line 50	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Intermediate	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk and Financial Management	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Islamic Finance Qualification	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FMTA on Bloomberg	£1,100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Advanced	£1,400	Jan 10 <input type="checkbox"/>	Apr 10 <input type="checkbox"/>	Jul 10 <input type="checkbox"/>	Jan 11 <input type="checkbox"/>

**LSBF PASS Guarantee:**

LSBF PASS Guarantee ensures that in the event of failure in the paper, you will be able to attend a 'FREE revision course' at the next sitting at no extra cost. Terms and Conditions of the PASS Guarantee are as follows:

1. a. The student attends 90% of the classes, 100% of the revision classes and passes the mock test conducted by LSBF –entitled for a free revision class.  
b. The student attends 90% of the classes, 100% of the revision and QB classes, and passes the mock test conducted by LSBF –entitled to a free revision and QB class.
2. All the course fees must be paid in full before the examinations are taken.
3. You must attempt the real exam.
4. In the event of failure you must provide proof of that failure on application for the retake course.
5. The revision and QB must be attended at the next examination sitting. After that point the PASS Guarantee will lapse. The assurance is not transferable.
6. You must claim your revision and QB within one month after the results have been released.

**LSBF MARKETING INFORMATION**

Do you want to be updated on further professional training:  Yes  No

If you have ticked 'No' from the above, but still wish to receive updated information about the courses and services specifically relating to your qualification, please tick here:



## ACCA + MBA/ MSc Part-time Programme 2010

Please tick as appropriate

Number of Papers (Subjects) left to complete	ACCA Fees	Special offer price	Master Programme			Total Package ACCA+MBA/ MSc	Deposit on application	Next Payment before ACCA Courses Start
			MSc Fees	MBA Fees	Fees with Sponsorship			
<input type="checkbox"/> 14	£6,500	<b>£5,200</b>	£13,750	£14,500	<b>0</b>	<b>£5,200</b>	£2,600	£2,600
<input type="checkbox"/> 13	£6,300	<b>£4,886</b>	£13,750	£14,500	<b>0</b>	<b>£4,886</b>	£2,443	£2,443
<input type="checkbox"/> 12	£5,800	<b>£4,500</b>	£13,750	£14,500	<b>0</b>	<b>£4,500</b>	£2,250	£2,250
<input type="checkbox"/> 11	£5,300	<b>£4,320</b>	£13,750	£14,500	<b>£490</b>	<b>£4,810</b>	£2,405	£2,405
<input type="checkbox"/> 10	£4,800	<b>£3,936</b>	£13,750	£14,500	<b>£690</b>	<b>£4,626</b>	£2,313	£2,313
<input type="checkbox"/> 9	£4,300	<b>£3,550</b>	£13,750	£14,500	<b>£890</b>	<b>£4,440</b>	£2,220	£2,220
<input type="checkbox"/> 8	£3,900	<b>£3,170</b>	£13,750	£14,500	<b>£1,090</b>	<b>£4,260</b>	£2,130	£2,130
<input type="checkbox"/> 7	£3,400	<b>£2,786</b>	£13,750	£14,500	<b>£1,290</b>	<b>£4,076</b>	£2,038	£2,038
<input type="checkbox"/> 6	£2,900	<b>£2,400</b>	£13,750	£14,500	<b>£1,490</b>	<b>£3,890</b>	£1,945	£1,945
<input type="checkbox"/> 5	£2,700	<b>£2,130</b>	£13,750	£14,500	<b>£1,690</b>	<b>£3,820</b>	£1,910	£1,910
<input type="checkbox"/> 4	£2,200	<b>£1,720</b>	£13,750	£14,500	<b>£1,890</b>	<b>£3,610</b>	£1,805	£1,805
<input type="checkbox"/> 3	£1,700	<b>£1,310</b>	£13,750	£14,500	<b>£2,090</b>	<b>£3,400</b>	£1,700	£1,700
<input type="checkbox"/> 2	£1,200	<b>£900</b>	£13,750	£14,500	<b>£2,290</b>	<b>£3,190</b>	£1,595	£1,595
<input type="checkbox"/> 1	£600	<b>£450</b>	£13,750	£14,500	<b>£2,490</b>	<b>£2,940</b>	£1,470	£1,470

Total ACCA Subjects: .....

Full Package Fee: .....

### ACCA + MBA/ MSc in Finance Compete Package

- To book a place on courses, payment of either the full fee or a minimum deposit 50% of the total Package fee is required.
- The number of MBA/ MSc in Finance modules you need to take is decided by the Academic Board.
- Programme Packages enable you to enrol for a number of subjects and fix the tuition fee.
- No other offer may be used in conjunction with a Programme Package.
- The Package balance must be paid in full at least two weeks prior to the first published course commencement date. If payment is made after this date the standard published fees will be applied.
- Funded MBA/MSc in Finance offer is only available for students who complete their ACCA exams with LSBF

### Enrolment documents required for MBA/MSc entry

Please note, that the following document will be required for the application process:

- CV / Resume (in English)
- 2 \* passport size photos (if any)
- Copies of certificates and academic transcripts (with certified translation when needed) of previous academic or professional education
- Proof of English proficiency (if you are non-native English speaker)
- If you are starting part-way through we would require your exemption details from ACCA or a copy of your exam statements.
- 2 \* letters of recommendation

### REVISION PROMOTIONAL PRICE

**Book 2 revision courses and get the 3rd one for FREE when enrolling before 12th of March 2010, please see the ACCA part time application form for more details**

