



Confidential Letter of Recommendation

Applicant's first and last name:

Programme applied for:

- Professional Certificate (Part time)
 Postgraduate Certificate (Full time)

The person whose name appears above is applying to study at London School of Business and Finance. London School of Business and Finance is looking for candidates with excellent intellectual capacities, adaptability and willingness to accept responsibilities. Your candid assessment of the applicant will greatly assist the overall evaluation of the candidate's application. We thank you for taking the time to fill out this questionnaire. Please note that your comments will be kept completely confidential. We would ask you to please forward this form, once completed, to the address below at your earliest convenience.

Please return this reference to London School of Business and Finance via the following methods:

E-mail: fcabral@lsbf.org.uk
Fax: +44 (0) 207 823 2302
Mail:

Flavio Cabral
London School of Business and Finance,
9 Holborn,
London,
United Kingdom.
EC1N 2LL

Name
Organisation
Tel
Position
Mailing Address
.....
.....



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- ◆ How long have you known the applicant? Under what circumstances have you known the applicant?

- ◆ Please briefly describe the applicant's principal strengths.

- ◆ Please briefly describe the applicant's principal weaknesses.

- ◆ Please indicate on the grid below the rating which best describes your opinion of the applicant.

Evaluation criteria	Excellent	Very good	Good	Average	Weak	Do not know
Intellectual curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work in a team	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to assume responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical abilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to accomplish objectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication in English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity and resourcefulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- ◆ Could you please provide a few examples to support your above opinions?

- ◆ Is the candidate capable of studying this programme in *English*?
 - yes** **no**

- ◆ Is the candidate capable of studying this programme in *another country*?
 - yes** **no**

- ◆ What is your overall opinion of the candidate?
 - Very favorable
 - Favorable
 - Unfavorable

Date:
Signature (Last name and First name):